

**Pinora Township, Lake County, Board Meeting Minutes**  
**PO Box 34, Chase, MI 49623 (mailing)**  
**4032 S. Deer Lake Rd., Reed City, MI 49677**  
<https://pinoratownshipmi.org>

**January 6th, 2025**

**Call to Order:** The meeting was called to order by Supervisor, Victoria Dennett at 7:00pm.

**Pledge to the American Flag:** Pledge was led by Sidney Woods.

**Roll Call:** A roll call was taken. All board members present.

**Approve Agenda:** Victoria Dennett added #6 to new business for Policy for Reimbursement. Donald Dvoracek made a motion to approve the agenda. Sidney Woods seconded. All in Favor: **all**; All Opposed: **none**. Motion carried.

**Clerk's Report:** Ashley Visner presented minutes from December 2nd, 2024. Also, she mentioned that Brooks Elite will be increasing their bills by \$10 beginning February. Robert Visner made a motion to approve the minutes. Donald Dvoracek seconded. All in Favor: **all**; All Opposed: **none**. Motion carried.

**Treasurer's Report:** Donald Dvoracek reported a beginning December balance of \$81,447.05 and ending balance of \$100,773.33 with \$26,275.13 in deposits and \$6,948.85 in expenses. Robert Visner made a motion to approve the treasurer's report. Sidney Woods seconded. All in Favor: **all**; All Opposed: **none**. Motion carried.

**Assessor's Report:** Molly Whetstone was in attendance. She presented a land split in Deer Lake Estates. The board did not want to approve of the land split because the Pinora Township Board wanted the Homeowners Association board in Deer Lake Estates to approve it first, due to different ordinances. Molly is going to speak with the president of Deer Lake Estates Board.

**Commissioner's Report:** Kristine Raymond was not in attendance.

**Members of the community; concerns and questions; 2 minutes please**

\***Dave Belden, LTFD:** submitted a year end report.

\***Jeff Stein, RCFD:** submitted a year end report and mentioned they are on track to get their new truck in April.

\***Sheriff Martin, LCSD:** He did not have anything to report. He answered a question regarding firearms; anyone is allowed to carry firearms at the hall.

**Unfinished Business**

1. Cemetery update. Ashley Visner reported that she is working on the project.
2. Hall Maintenance update. Victoria Dennett reported that Platz Electric presented a bill for exterior lights updates. Robert Visner made a motion to pay up to \$1,700.00 for outdoor light updates from Platz. Donald Dvoracek seconded. All in Favor: **all**; All Opposed: **none**. Motion carried.

**New Business**

1. Pay all bills that have been submitted that are on the approved list. Robert Visner made a motion to pay all bills on the approved list. Ashley Visner seconded. All in Favor: **all**; All Opposed: **none**. Motion carried.
2. Pay all bills that have been submitted that are not on the approved list. There are none.
3. Choose new BOR members, give oath of office, BOR training, and accept resignation from Sanford Dennett from BOR. The three new BOR members will be Kelly Weaver, Vincent Buckles, and Betty Dermeyer. Victoria Dennett gave the oath of office to Kelly and Vincent. BOR training will be 1/16/24 from 9-noon. Robert Visner made a motion to accept Sanford Dennett's resignation letter from BOR. Donald Dvoracek seconded. All in Favor: **all**; All Opposed: **none**. Motion carried.
4. Choose a date for the annual budget meeting and possible expenditures. Annual Budget mtg. will be April 7th @ 6:30pm.

5. Resolution to adopt 2025 poverty guidelines. Donald Dvoracek made a motion to have a resolution for these guidelines. Robert Visner seconded. Roll call vote: all ayes. None opposed. Motion and resolution passed.
6. Policy for reimbursement. Victoria Dennett said she thinks the township should have a policy for reimbursement to township board members doing jobs outside of their statutory duties. This policy would include a set pay for reimbursement. Victoria did not have a policy to share, so the board will table this issue.
7. Amend budget. Ashley Visner needs the Election wages budget increased by +\$25.50. Donald Dvoracek made a motion to increase this budget. Sidney Woods seconded. All in Favor: **all**; All Opposed: **none**. Motion carried.

#### **Correspondence and Announcements**

\*Meeting dates for 2023-2024: Feb. 3, March 3; all @ 7pm.

\*BOR: Organizational Mtg. March 4@8am; Regular Mtg. March 10 @3pm-9pm and March 14@9am-3pm

\*Large Item pickup will be August 2nd, 2025 @8am-Noon.

\*Township Officers Meeting is January 23rd @ 7pm Chase Township Hall

\*Winter taxes due February 14th, 2025 without penalty.

**Adjournment:** Robert Visner made a motion to adjourn the meeting. Donald Dvoracek seconded. All in Favor: **all**; All Opposed: **none**. Motion carried. The meeting was adjourned at 7:47 pm.

Submitted by Ashley Visner