

## **Pinora Township Board Meeting Minutes June 6th, 2022 @ 7pm**

The meeting was called to order by Supervisor, Victoria Dennett at 7:00pm.

Pledge of Allegiance led by Sidney Woods.

A roll call was taken. All board members in attendance.

Motion to approve agenda was made by Donald Dvoracek. Seconded by Sidney Woods. Motion carried.

**Clerks report:** Robert Visner made a motion to accept the May 2nd, 2022 minutes. Donald Dvoracek seconded. Motion carried.

**Treasurers Report:** Donald Dvoracek reported a May beginning balance of \$127,727.78 and ending balance of \$139,227.94 with \$16,338.35 of deposits and \$4,838.19 of expenses. Robert Visner made a motion to approve the treasurers report. Sidney Woods seconded. Motion carried.

**Assessor Report:** Molly Whetstone was not in attendance. Victoria Dennett did mention that BOR will be July 19th @ 8am in Chase.

### **Old Business:**

1. Flag replacements and hardware. Report by Robert Visner. He submitted a bill for \$50.
2. Hall Lease still a work in progress.

### **Members of the Community**

- Jeff Stein, Fire Chief, from Reed City Fire Department gave updates on grants and buildings.

### **New Business:**

1. Pay all bills that have been submitted that are on the approved list. Donald Dvoracek made a motion to pay bills on the approved list. Sidney Woods seconded. Motion carried.
2. Pay all bills that have been submitted that are not on the approved list. There are none.
3. Review a policy for approved list of payments policy. Victoria Dennett presented an approved list of payments policy, which says, "All claims shall be approved by the township board prior to payment, except the following: 1) Payroll- including election workers, sexton wages, and Board of Review. 2) Utility Bills-phone, electric, fuel, snow removal, mowing, web site, and internet reimbursement. 3) Invoices with penalties or discounts that would be incurred if payment is not received prior to the board meeting where claims will be approved. Contracts are not on the approved list. Donald Dvoracek made a motion to approve this policy. Ashley Visner seconded. Motion approved.
4. Ordered a replacement sign for a hidden driveway. Donald Dvoracek made a motion to approve this sign. Sidney Woods seconded. Motion approved.
5. Approve driveway sealing to come out of ARPA funds. This will be done after August 10th, 2022. Cost will be \$2,783. Fenstermakers will need 30% down, which is \$834.90, and will be completed after Large Item Pickup. Donald Dvoracek made a motion to accept the driveway sealing. Robert Visner seconded. Motion approved.

### **Correspondence and Announcements:**

1. Commissioner Report: Betty Dermeyer, not in attendance.
2. Assorted Correspondence: none
3. Meeting dates for 2022/2023: All meetings start @ 7pm: (2022) July 11th, Aug. 1st, Sept. 12th, Oct. 3rd, Nov. 7th, Dec. 5th; (2023) Jan. 2nd, Feb 6th, March 6th, and April 3rd @ 6:30 is budget meeting followed by regular meeting.
4. Large Item Pickup is August 6th, 2022, 8am to Noon
5. Primary Election is August 2nd, 2022
6. General Election is November 8th, 2022

### **Members of the Community**

**Adjournment:** Robert Visner moved to adjourn the meeting. Donald Dvoracek seconded. The meeting was adjourned at 7:37 pm.

Submitted by Ashley Visner